

# SINGLETON PARISH COUNCIL NEWSLETTER

September/October 2011

## **New Planning Procedure**

We have recently reviewed our procedures for dealing with planning applications. Although we do not have the power to make decisions, the Parish Council is a consultee for each application and takes this role very seriously, carefully considering and responding to each one. For some years, we have been holding Planning Committee meetings in the Village Hall between Parish Council meetings, as we have only three weeks to respond. Very few of you attend these and with an increasing number of applications, we have had to look at ways of streamlining our arrangements. We are very conscious that all residents need to be able to contribute to the planning process, so have agreed the following:

- If a planning application is large, contentious, or likely to need detailed discussion, a Planning Committee meeting will automatically be convened, with an agenda placed on the notice-board, and open to the public, as usual.
- For small or straightforward applications, a formal Notice will be placed on the notice-boards in Singleton and Charlton, with descriptions and a link to view them online. Members of the public will be invited to raise any issues with Sue Farman, Chairman of our Planning Committee on [suefarman@hotmail.com](mailto:suefarman@hotmail.com) or 01243 811600, with a formal Planning Committee meeting arranged if necessary.
- Parish Councillors will communicate with Sue by e.mail and if everyone is in agreement over an application and no members of the public come forward, we will respond to Chichester District Council and record the decision in the next set of Parish Council or Planning Committee minutes.

## **Queen's Diamond Jubilee**

We are looking at ways to mark the Queen's Diamond Jubilee, either by a Parish Council project to benefit our community, or by considering making small grants to local organisations planning something special. We will be setting next year's Budget at our November meeting, so please let your Parish Councillors have your ideas, or contact the Clerk on 01243 266092.

## **Contact Numbers**

Police: 0845 60 70 999 - or 999 in an emergency, or if you are witnessing a crime in progress.  
PCSO Carly Churchill-Wright: Tel: 0845 60 70 999 ext 27942 mobile 07775406782

**Next Parish Council meeting: Wednesday 23 November 2011, at 7pm at the Village Hall.  
All meetings are open to the public, who are invited to speak during the Public Session.**