

WEST DEAN PARISH COUNCIL

Mrs. J. E. Martin DMA, CILCA,
Locum Clerk to the Council,
7 Boleyn Drive
Pagham
West Sussex.
PO21 3LG

Tel/Fax: 01243 266092

email: westdeanpc@yahoo.com

AN EXTRAORDINARY MEETING OF WEST DEAN PARISH COUNCIL WILL BE HELD ON MONDAY 15 JUNE 2009 AT WEST DEAN COLLEGE BAR AT 5.30PM

You are hereby summoned to attend. The order of business to be transacted is:-

1. **Apologies for Absence**
2. **Code of Conduct** - Declarations of Interests on items included on the agenda.
3. **Public Session**
4. **Finance**
 - (i) Approval of Payments 13 May – 15 June 2009 – schedule attached.
 - (ii) Internal Auditor's Report 2008/2009 – copy to follow.
 - (iii) Statement of Final Accounts for 2008/2009 and Approval of Annual Return – copy attached.
 - (iv) Bank Accounts and Bank Signatories – to review and to appoint signatories for the 2009/2010 Council Year.
5. **Date of Next Meeting** – Wednesday 15 July 2009 at 7.30pm in Art Studio 2 at West Dean College.

Signed:

Jenny Martin

Locum Clerk to the Council

Public Session - the Chairman will adjourn the meeting to enable members of the public to ask questions, to speak on items included on the agenda, or to raise items for future consideration.